

2012 Award V Nomination Form

National Business Education Association Distinguished Service Award

Outstanding Contributions to Business Education by an Institution, Organization, Business Firm, Government Agency, or an Individual Associated With Any of These Groups

Eligibility

The nominee must be engaged primarily in some activity other than the education of individuals for careers in business. **The nominee's contributions must have a significant impact on business education at the regional and/or national level.**

Nomination Guidelines (Please Read Carefully)

1. Nominations must be made by an NBEA member or by the Executive Boards of NBEA-affiliated regional, state, or local associations. The nominator signing the form must be a current NBEA member, or the nominee will be disqualified. The signed nomination form must be forwarded to the nominee for completion. Incomplete nomination packets received at NBEA headquarters will not be considered by the selection committee.
2. Nominations must be on this **2012 nomination form** cover sheet with the **biographical data of nominee** on the accompanying sheet (p. 2). Biographical data may not exceed one page, one side only. **Responses to each criterion on page 3 must not exceed one page (one side only).** Please type each statement at the top of a separate sheet of paper before beginning your response. **A 10-point or larger font is required.**
3. **Seven (7) copies** of the nomination packet must be submitted to NBEA Headquarters. **All material** (including the nomination form, the biographical data, the criterion responses, and the supporting letters) must be on **buff** paper.
4. **A minimum of two (2) and a maximum of five (5) supporting letters**, each limited to one side of one piece of 8 1/2" x 11" paper or letterhead, should accompany this form. A 10-point or larger font is required. Please note: Letters longer than one page will result in disqualification of the nominee.
5. **No additional pages or material** should be included with the nomination form other than letters as stated in #4 above.
6. Nominations should be mailed to the NBEA Awards Committee, 1914 Association Drive, Reston, VA 20191-1596.
7. Nomination papers must be postmarked by **December 1.**

Failure to follow ANY of the nomination guidelines will result in disqualification of the nomination!

	Date _____
Full Name of Nominee _____	
Address _____	
City _____	State _____ Zip _____
Present Position _____	
NBEA Membership No. _____	Daytime Phone _____
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Name of Nominator _____	Signature _____
Address _____	
Position _____ NBEA Membership No. _____	

For Office Use Only:
 Submitted: _____ Resubmitted: _____

Biographical Data of Nominee for Award V *(If individual)*

1. DEGREES . . . [List degrees, institutions, and years attended.]

2. WORK EXPERIENCE . . . [Outline years of experience in business industry, government, and/or education.]

3. PROFESSIONAL MEMBERSHIPS . . .

4. HONORS AND AWARDS . . .

Facts About Nominee *(If institution, organization, business firm, or government agency)*

Give pertinent information such as size (in terms of numbers of employees, organizational structure, etc.), geographical location, type of business performed, etc.

NOTIFICATION OF AWARD should be directed to:

Criteria for Award V

Please type each criterion at the top of a separate sheet of paper. Each response must not exceed one page, one side only. A 10-point or larger font is required.

1. Identification of philanthropic and/or humanitarian activities that have resulted in better preparation of business students for careers in business education or business administration. (Maximum points—25)
2. Identification of efforts to inform citizens of the achievements of business education and of the needs of the program's future developments. Identification of role in public persuasiveness and/or support of state or federal legislation designed to advance purposes of business education. (Maximum points—25)
3. Development and/or support of business education programs that have resulted in opportunities for business education students to benefit from interrelationships with the business community. (Maximum points—25)
4. Identification of activities (other than those listed above) that demonstrate commitment to business education and its future. (Maximum points—25)

**NOMINATION PACKAGE must be POSTMARKED by
December 1, 2011**

**Mail to:
NBEA AWARDS COMMITTEE
NBEA
1914 ASSOCIATION DRIVE
RESTON VA 20191-1596**